



AMBASSADE DU BURKINA FASO
ПОСОЛЬСТВО БУРКИНА ФАСО
MOSCOU
МОСКВА

Unité - Progrès - Justice

N° 2021-107 /ABFMOS/RU/CMD

Moscou, le

06 DEC 2021

L'Ambassadeur

A

Monsieur le Ministre de l'Agriculture,
des Aménagements Hydro-agricoles et
de la Mécanisation

S/C

Son Excellence Monsieur le Ministre des
Affaires Etrangères, de la Coopération, de
l'Intégration Africaine et des Burkinabè
de l'Extérieur

- OUAGADOUGOU -

Objet : Avis de vacances de postes

Monsieur le Ministre,

J'ai l'honneur de vous faire parvenir ci-joint, pour candidature à susciter, copie de la note verbale N°IOFS/INM-651 du 06 décembre 2021 du Secrétariat de l'Organisation Islamique pour la Sécurité Alimentaire (OISA), relative à des avis de vacances de postes dans diverses branches du secteur agricole en son sein.

Les dossiers des éventuels postulants sont attendus au plus tard, le samedi 1^{er} janvier 2022, délai de rigueur, à l'adresse e-mail suivante : info@iofs.org.kz.

Veillez agréer, Monsieur le Ministre, les assurances de ma haute considération.

PJ : 09 pages



Antoine SOMDAH
Officier de l'Ordre de l'Étalon



No. IOFS/INM-651
6 December 2021

The Secretariat of Islamic Organisation for Food Security (IOFS) presents its compliments to Member-States of IOFS and has the honour to inform the latter of its intention to fill existing vacancies in the Secretariat with qualified national of IOFS Member-States. The vacancies are in respect of the position for: 1) Climate Change Expert; 2) Agriculture and Biotechnology Expert; 3) Trade and Investment Expert as indicated in the attached Explanatory Notes.

The Secretariat would therefore appreciate if the esteemed IOFS Member-State could forward all relevant CVs to the Secretariat's email: info@iofs.org.kz not later than the 1st January 2022.

The Secretariat of the IOFS avails itself of this opportunity to renew to all Member-States the assurances of its highest consideration.



Nur Sultan, 06 December 2021

To: Member-States of Islamic Organisation for Food Security

THE REQUIREMENTS FOR VACANCY

Agriculture- and Biotechnology Expert

Position	Agriculture- and Biotechnology Expert
Required Skills and Experience	<ul style="list-style-type: none"> ✓ PhD or Master's Degree (or higher) in biotechnology, biochemistry, biology, chemistry, microbiology, environmental biology, chemical engineering, agronomy, horticulture, or related field; ✓ Bachelor's Degree in biotechnology, biochemistry, biology, chemistry, microbiology, environmental biology, chemical engineering, agronomy, horticulture, or related field with five+ years relevant experience in international institutions. ✓ A demonstrated competency in one of following fields (horticulture, plant pathology, genetics, soil fertility, seed technologies), proven capability to lead and manage programs and projects, and team members to support on agri-tech trends/efforts. ✓ Practical experience/technical expertise of high-tech/new agricultural technologies activities, working with start-ups in this field, innovations management, understanding of fintech industry. ✓ Citizenship of IOFS member country
Languages	<ul style="list-style-type: none"> ✓ Excellent command of the English language (written, spoken, comprehension); ✓ Knowledge of French and Arabic would be an advantage.
Publications	<ul style="list-style-type: none"> ✓ To have several publications/articles on scientific journals, and in the media.
Duties & Responsibilities	<ul style="list-style-type: none"> ✓ Under the supervision of the Director of Programs & Projects Office, and co-working with other Program Managers, administers elements of technical cooperation program or specific agri & biotechnology-related program of limited complexity and execution of comprehensive programming activities (concept notes, budgeting/planning, program event organization, follow up, analyzing and initiating new ways of operational activities). ✓ Provide technical knowledge for program development & strategy development in agricultural science and molecular biology; ✓ Engagement with local partners/international institutions in agri-, bio- and foodtech-related industry, agriculture and food scientists, regulatory bodies, academic researchers, private research organizations, agricultural producers, etc. of OIC Member Countries;

	<ul style="list-style-type: none"> ✓ Analyze and interpret agri- and biotech-related program background history and documentation; identify, plan and implement significant program events, activities, solutions, and deviations. ✓ Draft sections of agri- and biotech-related program documents (such as concept notes, professional correspondence, preparing operational papers, post-evaluation). ✓ Inform official representatives of member countries, experts, consultants, and other interested parties about arrangements and internal procedures for monitoring and reporting with regard to immediate objectives of specific agri & biotech subprogram/events. ✓ Follow up specific aspects of program execution, identify problems/challenges, and propose actions to expedite delivery of inputs. ✓ Draft designated agenda/follow up on different aspects of agri&biotech-related program progress as an input to program monitoring. ✓ Design capacity building/knowledge sharing in agri- and biotech industry for IOFS personnel, field offices, and national entities. ✓ Develop and formulate technical cooperation programs in agri & biotech in line with the guidelines and procedures governing the implementation of IOFS programs and obtain internal approval. ✓ Participate actively in R&D process in related field. ✓ As part of IOFS multidisciplinary activities, write outputs such as developing studies/technical annexes to funding proposals, record, organize and analyze specific data, present technical reports and/or summaries. ✓ Provide reviews on proposals/trends in the agri- and biotech worldwide and/or risk mitigation to be developed by IOFS for quality enhancement; ✓ Support PR-team by managing program-related parts of the website/ social media, including maintaining the integrity of website content and structure.
<p>Soft Skills</p>	<ul style="list-style-type: none"> ✓ Creative and Innovative thinking; Tech-savvy; advanced proficiency in MS Office; outstanding verbal and written communication skills; result-orientated, responsible, disciplined, able to perform solely and within the team; Self-motivated and able to work with minimal oversight; Excellent time-management and organizational skills.

Salaries, Increments, Allowances and Other Social Packages	✓ To be discussed
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THE REQUIREMENTS FOR VACANCY

Climate Change Expert

Position	Climate Change Expert
Required Skills and Experience	<ul style="list-style-type: none"> ✓ Master's Degree (or higher) in Climate Change, Sustainable Agriculture and/or Food security, with professional knowledge to Climate Change Economy, Environmental Science, Natural Resource Management or related field; ✓ With BSc Degree: Minimum 5 years of practical experience in thematic policy analysis and technical advisory services. ✓ Five years of relevant experience in conducting analytical studies related to the impacts of Climate change on Food Security or related international organizations;
Languages	<ul style="list-style-type: none"> ✓ Firm command of the English language (written, spoken, comprehension); ✓ Knowledge of French and Arabic would be an advantage;
Publications	<ul style="list-style-type: none"> ✓ To have several publications in above-indicated fields
Duties & Responsibilities	<ul style="list-style-type: none"> ✓ Under the supervision of the Director of Programmes & Projects Office, co-working with other Program Managers, administers elements of Technical cooperation programs or specific Climat Change Program of limited complexity and execution of technical cooperation programs and activities. ✓ Analyze and interpret Program background history and documentation; identity, reconstruct, document, and implement significant Program events, activities, decisions, and deviations. ✓ Draft sections of Program documents such as Concept Notes and justification. ✓ Inform Member Countries, experts, consultants, and other interested parties about logistical arrangements and internal procedures for monitoring and reporting regarding the immediate objectives of specific Programs. ✓ Follow up specific aspects of program execution, identify problems, and propose actions to expedite delivery of inputs. ✓ Draft comments on designated aspects of Program progress as an input to Program monitoring. ✓ Draft Program revisions, including adjusting individual Program budgets based on changed work plans.

	<ul style="list-style-type: none"> ✓ Design capacity building in climate change for IOFS personnel, field offices, and national entities. ✓ Develop and formulate technical cooperation programs in climate change in line with the guidelines and procedures governing the delivery of IOFS services and obtain internal approval. ✓ Advise, or provide technical expertise in preparing climate change adaptation and/or mitigation studies and strategies. ✓ Based on available and peer-reviewed literature, remote sensing data, and local data from national meteorological services, develop complete climate change rationales including a sound and accurate description of climate trends, projections, impacts, exposure, sensitivity, and vulnerability of agriculture fishery, forestry. ✓ Provide advice on transformational, low-carbon, and climate-resilient pathways, and support the program in the identification of relevant indicators to measure attributable results; ✓ As part of IOFS multidisciplinary teams, to written outputs such as the development of studies and technical annexes to funding proposals. ✓ Support Program managers in screening and selecting options suitable to respond effectively to the climate scenario in support of climate change adaptation and mitigation. ✓ Provide reviews on proposals in the fields of climate change adaptation and/or mitigation developed by IOFS for quality enhancement; ✓ Work with staff and contractors to develop and implement social networking strategies, develop content, and monitor and respond to inquiries; ✓ Write articles and testimonials for website and social media; ✓ Manage the Program-related information for the website, including maintain the integrity of website content and structure; ✓ Manage and execute email communications program, including quarterly e-newsletters, campaign messages, and fundraising e-appeals.
<p>Soft Skills</p>	<ul style="list-style-type: none"> ✓ Analytical and Relationship-building skills; Advanced knowledge of social media; Tech-savvy; Perfect writing skills; Advanced proficiency in MS Office; Outstanding verbal and written communication skills; Experience with graphic design and website management; social-orientated, responsible, disciplined, able to stick

	<p>deadlines, executive, goal-orientated, able to perform solely and within the team; Self-motivated and able to work with minimal oversight; Excellent time-management and organizational skills; Detail-oriented and efficient; Knowledge of agric industry and/or international public relations a plus.</p>
<p>Salaries, Increments, Allowances And Other Social Packages</p>	<p>✓ To be discussed</p>

THE REQUIREMENTS FOR VACANCY

Trade and Investment Expert

Position	Trade and Investment Expert
Required Skills and Experience	<ul style="list-style-type: none"> ✓ Master's (or Bachelor's) Degree in Economics, Mathematics, Business Administration, or related field with more than five years of experience in agricultural/food industry investment, project structuring/funding, management; ✓ Good experience of working in/with state/quazi-government (incl. IPAs) and public bodies in agriculture and food-related activities (processing, logistics, supply chain set-up etc.); ✓ Practical knowledge of project/sectoral analytic dashboards, project/corporate finance (incl. Islamic finance) and reporting system strongly preferred; ✓ Hands-on experience with structuring/implementing projects and programs in the indicated fields is necessary; ✓ Citizenship of the IOFS member country.
Languages	<ul style="list-style-type: none"> ✓ Excellent command of two out of three IOFS working languages(English, French, Arabic) (written, spoken, comprehension) is a must.
Duties & Responsibilities	<ul style="list-style-type: none"> ✓ Development and advancement of the trade&investment related IOFS program/s; ✓ Structuring and implementation of projects in field of agriculture and food ecosystem (incl. budgeting, processing, logistics, supply chain management) ✓ Building and executing required interactions with government, institutional/private financiers and investors, and industry officials on regional/international level for a variety of programs, projects, and tasks, including technical assistance, concept development, planning, coordination, integration, and execution; ✓ Learning best practices/ innovations (in program/project implementation) and their application/utilization in business processes and daily multi-task environment; ✓ Conducting project/industry data analysis, presenting outcomes/project solutions and regular reporting to the management; ✓ Communicating effectively and proactively with stakeholders to ensure information is presented logically and consistently. ✓ Providing technical knowledge support to the team. ✓ Performs other duties as assigned.

Soft Skills	✓ Creativity and innovative thinking; Advanced knowledge of social media; Tech-savvy; Perfect writing skills; Advanced proficiency in MS Office; Outstanding verbal and written communication skills; Result-orientated, responsible, disciplined, executive, able to perform solely and within the team; Excellent time-management and organizational skills.
References	✓ From previous employers/contact agencies
Salary, Increments, Allowances and Other Social Packages	✓ To be discussed